

PURCHASE REQUEST

LGU: MARIVELES

Fund: MCPC FUND

Department: MCPC

PR No.: - 0 6 0 5 -




Date: MAR 07 2024

Section:

FPP: _____

Item No.	Unit	Item Description	QTY	Unit Cost	Total Cost		
1	p a c k a g e	Lease of venue for 2 days inclusive of food and room accommodation:					
		<i>Room for 47 px</i>				154,960.00	154,960.00
		<i>Meal Cost Overview for 47px:</i>					
		March 21, 2024 (Thursday) Whole day Meeting		AM Snack Buffet Lunch, PM Snack, Buffet Dinner	1	119,380.00	119,380.00
		March 22, 2024 (Friday) Half day Meeting		Buffet Breakfast-Part of Room, AM Snack Buffet Lunch			
<i>Other inclusions:</i>							
Use of Function Room, Complimentary use of LCD Projector with Wide Screen, Basic Sound System and Microphones, Free Flowing Coffee or Tea during Meeting Proper, Table Setup, Free Wi-Fi Internet Access, White Board, Pads and Pencils and Digital Signage.							
TOTAL					274,340.00		

Purpose: To be used on the conduct of Technical Writeshop for BCPC Documentators on March 21-22, 2024

	Requested by:	Cash Availability:	Approved by:
Signature :			
Printed Name :	ATTY. ACE JELLO C. CONCEPCION	ERWIN L. VILLAPANDO	ATTY. ACE JELLO C. CONCEPCION
Designation :	MUNICIPAL MAYOR	Municipal Treasurer	MUNICIPAL MAYOR