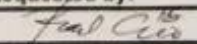
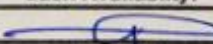
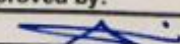


PURCHASE REQUEST
Municipality of Mariveles
LGU

Department MSWDO - 4 P'S PR No: - 2207 Date: AUG 31 2023
 Section _____ SAI No: _____ Date: _____
 ALOB No: _____ Date: _____

ITEM No.	QUANTITY	UNIT	Item Description	Estimated Unit Cost	Estimated Cost
1	30	reams	A4 Bondpaper	260.00	7,800.00
2	10	reams	Long Bondpaper	280.00	2,800.00
3	10	reams	Short Bondpaper	250.00	2,500.00
4	1	unit	3in1 printer	11,130.00	11,130.00
5	10	pieces	Ruler	8.00	80.00
6	10	pieces	Correction Tape	48.00	480.00
7	5	boxes	Staple Wire	50.00	250.00
8	10	sets	Printer Ink 003 black,cyan,magenta,yellow	1,484.00	14,840.00
9	3	pieces	Glue 240g	60.00	180.00
10	5	boxes	Fastener	42.00	210.00
11	3	boxes	Rubber band big	265.00	795.00
12	5	pieces	Scotch tape 24mm	42.00	210.00
13	2	pieces	Tape Dispenser	150.00	300.00
14	5	boxes	Binder Clip 1 1/2	50.00	250.00
15	3	boxes	Paper Clip 50mm	31.00	93.00
16	3	boxes	Paper Clip 33mm	19.00	57.00
17	5	pieces	Scissors	45.00	225.00
18	10	pieces	Clip Board	70.00	700.00
19	5	pieces	Mouse Pad	160.00	800.00
20	300	pieces	Folder long, white	9.00	2,700.00
21	3	boxes	Push Pin	15.00	45.00
22	50	pieces	Manila Paper	9.00	450.00
23	5	pieces	Double Sided Tape 18mm	25.00	125.00
24	1	roll	Plastic Cover 50 mm	1,080.00	1,080.00
25	50	pieces	Plastic Envelope Long	13.00	650.00
26	1	piece	Tornado Mop	3,500.00	3,500.00
27	2	boxes	Pencil #2	115.00	230.00
28	10	pieces	Pencil Eraser	12.00	120.00
29	10	pieces	Sticky Notes 3x3	25.00	250.00
30	1	piece	Paper Cutter	1,100.00	1,100.00
31	50	pieces	Cartolina	15.00	750.00
32	5	pieces	Mini Calculator	55.00	275.00
33	5	pieces	Pencil Holder	53.00	265.00
34	2	pieces	Pencil Sharpener heavy-duty	415.00	830.00
35	10	pieces	Book Stopper	65.00	650.00
36	2	pieces	External drive 2TB	5,800.00	11,600.00
37	5	pieces	Stamp Pad	50.00	250.00
38	5	pieces	Flashdrive 32GB	700.00	3,500.00
TOTAL AMOUNT					72,070.00

Purpose: to be used in this office

Requested by:	Cash Availability:	Approved by:
Signature: 		
Printed Name: John Roland D. Cinco	Erwin L. Villapando	Atty. Ace Jello C. Concepcion
Designation: Mun. Action Team Leader	Municipal Treasurer	Municipal Mayor