



OFFICE OF THE MAYOR

September 12, 2023

JPC Express and General Merchandise  
Mariveles, Bataan

NOTICE OF AWARD

Dear Sir/Ma'am:

Please be informed that in connection with our Negotiated Procurement - Small Value Procurement dated August 31, 2023, you are found to be responsive and hereby directed to deliver the items for the **Purchase of Office Supplies to be used in MSWDO - 4P's** with a contract price of **Seventy Two Thousand Seventy Pesos (Php 72,070.00)** only. You are hereby directed to deliver the following items based on the specifications required within 7 calendar days upon receipt of this Notice of Award.

No.	QTY.	UOM	ITEMS/DESCRIPTIONS	UNIT PRICE	TOTAL AMT
1	30	REAMS	A4 BOND PAPER	260.00	7,800.00
2	10	REAMS	LONG BOND PAPER	280.00	2,800.00
3	10	REAMS	SHORT BOND PAPER	250.00	2,500.00
4	1	UNIT	3 IN 1 PRINTER	11,130.00	11,130.00
5	10	PIECES	RULER	8.00	80.00
6	10	PIECES	CORRECTION TAPE	48.00	480.00
7	5	BOXES	STAPLE WIRE	50.00	250.00
8	10	SETS	PRINTER INK 003 BLACK,CYAN,MAGENTA,YELLOW	1,484.00	14,840.00
9	3	PIECES	GLUE 240G	60.00	180.00
10	5	BOXES	FASTENER	42.00	210.00
11	3	BOXES	RUBBER BAND BIG	295.00	795.00
12	5	PIECES	SCOTCH TAPE 24MM	42.00	210.00
13	2	PIECES	TAPE DISPENSER	150.00	300.00
14	5	BOXES	BINDER CLIP 1 1/2	50.00	250.00
15	3	BOXES	PAPER CLIP 50MM	31.00	93.00
16	3	BOXES	PAPER CLIP 33MM	19.00	57.00
17	5	PIECES	SCISSORS	45.00	225.00
18	10	PIECES	CLIP BOARD	70.00	700.00
19	5	PIECES	MOUSE PAD	160.00	800.00
20	300	PIECES	FOLDER LONG, WHITE	9.00	2,700.00
21	3	BOXES	PUSH PIN	15.00	45.00
22	50	PIECES	MANILA PAPER	9.00	450.00
23	5	PIECES	DOUBLE SIDED TAPE 19MM	25.00	125.00
24	1	ROLL	PLASTIC COVER 50MM	1,080.00	1,080.00
25	50	PIECES	PLASTIC ENVELOP LONG	13.00	650.00
26	1	PIECES	TORNADO MOP	3,500.00	3,500.00
27	2	PIECES	PENCIL #2	115.00	230.00
28	10	PIECES	PENCIL ERASER	12.00	120.00
29	10	PIECES	STICKY NOTES 3X3	25.00	250.00
30	1	PIECES	PAPER CUTTER CARTOLINA	1,100.00	1,100.00
31	50	PIECES	CALCULATOR	15.00	750.00
32	5	PIECES	MINI CALCULATOR	55.00	275.00
33	5	PIECES	PENCIL HOLDER	53.00	265.00
34	2	PIECES	PENCIL SHARPENER HEAVY-DUTY	415.00	830.00
35	10	PIECES	BOOK STOPPER	65.00	650.00
36	2	PIECES	EXTERNAL DRIVE 2TB	5,800.00	11,600.00
37	5	PIECES	STAMP PAD	50.00	250.00
38	5	PIECES	FLASHDRIVE 32GB	700.00	3,500.00
				<b>Total</b>	<b>72,070.00</b>

Kindly acknowledge receipt hereof and signify your concurrence by signing under the Conforme below and return the same to the Procurement Office.

Please keep one copy and submit the remaining two (2) copies to the same office.

Please signify your acceptance of this Notice of Award by signing on the space provided below.

Very truly yours,  
  
ATTY. ACE JELLO C. CONCEPCION  
Municipal Mayor

Conforme

Signature Over Printed Name

Date Received: 9-12-23